

Purchasing 1

By the end of the course, you will be able to **give effective feedback**, talk about **objectives** and **goals**, **motivate** your team, **build rapport** and **sympathy** and manage from a **distance**, along with lots more!

Lesson 1: **Defining an action plan**

Lesson 2: **Defining your expectations**

Lesson 3: **A supplier diagnosis**

Lesson 4: **Assessing a supplier's processes**

Lesson 5: **Weighing up solutions**

Lesson 6: **Improving the system**

- ✓ Personal trainer
- ✓ 100% online
- ✓ 10 hours
- ✓ Certified
- ✓ Eligible for CPF
- ✓ 6 Live Classes

LEARN

Online activities
(30-60 min)
10 mins a day



SPEAK

Live Class
(55 min)
**Weekly classes
with your trainer**



PROGRESS

Lesson tests
(30-90 min)
**Extra resources, reports
and review quizzes**





Purchasing 2

Are you a manager and need English? This course will help you to **prioritise** and **delegate** work, **resolve conflicts**, **coach**, manage **multicultural** teams and deal with **change management**, along with lots more!

Lesson 1: **A procurement plan**

Lesson 2: **Cost-benefit analysis**

Lesson 3: **Problems and complaints**

Lesson 4: **Relationships with suppliers**

Lesson 5: **International suppliers**

Lesson 6: **Remote team**

✓ **Personal trainer**

✓ **100% online**

✓ **10 hours**

✓ **Certified**

✓ **Eligible for CPF**

✓ **6 Live Classes**

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