

# Job Search 1

By the end of the course, you will be able to **give effective feedback**, talk about **objectives** and **goals**, **motivate** your team, **build rapport** and **sympathy** and manage from a **distance**, along with lots more!

Lesson 1: **Self-assessments**

Lesson 2: **Exploring your options**

Lesson 3: **Your background and experience**

Lesson 4: **Your career objectives**

Lesson 5: **Producing a CV**

Lesson 6: **Effective cover letters**

- ✓ Personal trainer
- ✓ 100% online
- ✓ 10 hours
- ✓ Certified
- ✓ Eligible for CPF
- ✓ 6 Live Classes

## LEARN

Online activities  
(30-60 min)  
**10 mins a day**



## SPEAK

Live Class  
(55 min)  
**Weekly classes  
with your trainer**



## PROGRESS

Lesson tests  
(30-90 min)  
**Extra resources, reports  
and review quizzes**







## Job Search 2

Are you a manager and need English? This course will help you to **prioritise** and **delegate** work, **resolve conflicts**, **coach**, manage **multicultural** teams and deal with **change management**, along with lots more!

Lesson 1: **Preparing for a job interview**

Lesson 2: **Passing a job interview**

Lesson 3: **Negotiating the offer**

Lesson 4: **Your first day**

Lesson 5: **Your social media profile**

Lesson 6: **Your future career**

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✓ **100% online**

✓ **10 hours**

✓ **Certified**

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### PROGRESS

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